

AGENDA

Meeting: Audit
Place: Council Chamber - Monkton Park, Chippenham
Date: Wednesday 14 December 2011
Time: 10.30 am

Please direct any enquiries on this Agenda to Anna Thurman of Democratic Services, County Hall, Trowbridge, direct line (01225) 718379 or email anna.thurman@wiltshire.gov.uk

All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Richard Britton
Cllr Nigel Carter
Cllr Chris Caswill
Cllr Peter Doyle
Cllr George Jeans
Cllr David Jenkins
Cllr Julian Johnson

Cllr Jacqui Lay
Cllr Alan Macrae
Cllr Helen Osborn
Cllr Sheila Parker (Vice Chairman)
Cllr Bridget Wayman
Cllr Roy While (Chairman)

Non-Voting Members
Cllr John Brady

Cllr Jane Scott OBE

Substitutes
Cllr Ernie Clark
Cllr Peter Colmer
Cllr Michael Cuthbert-Murray
Cllr Rod Eaton
Cllr Mark Griffiths

Cllr Mollie Groom
Cllr Howard Marshall
Cllr Francis Morland
Cllr Jeff Osborn

Part I

Items to be considered while the meeting is open to the public

1. Apologies and Membership Changes

2. Chairman's Announcements

3. Minutes of the Previous Meeting (*Pages 1 - 10*)

To confirm and sign the minutes of the Audit Committee meeting held on 28 September 2011 (copy attached).

4. Members' Interests

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. Public Participation and Committee Members' Questions

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda no later than 5pm on 7 December 2011. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6. KPMG (External Audit) Annual Audit Letter 2010-11 (*Pages 11 - 20*)

To receive the Annual Audit Letter 2010-11.

7. Internal Audit Third Quarter Update (*Pages 21 - 52*)

To receive the Internal Audit update.

8. 2011-12 Financial Statements Production and Audit (*Pages 53 - 54*)

To receive the 2011-12 Financial Statements Production and Audit proposal.

9. Forward Work Programme (*Pages 55 - 56*)

To note the Forward Work Programme.

10. Date of next meeting

To note that the next regular meeting of the Committee will be held on 21 March 2012.

11. Urgent Items

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed